



Highfields State  
Secondary College

19 August, 2019

Dear Parents/Carers,

### Enrolment Interviews – Year 7 in 2020

Thank you for considering Highfields State Secondary College for your child's continuing education. I would like to take this opportunity to extend an invitation to parents/carers of children currently in Year 6 to our Year 7, 2020 Parent Information Evening on Monday, 26<sup>th</sup> August, commencing at 5.30pm in our Performing Arts Centre.

For families who have made the decision to enrol their child at Highfields State Secondary College in 2020 I encourage you to contact the College on 46147222 to commence the enrolment process.

Enrolment interviews will be conducted in groups of up to five families by Year Level Coordinators. The interview will consist of a presentation followed by an opportunity for questions. Typically, enrolment interviews will take approximately 30 to 40 minutes. Activities to gather information on student interests and strengths occur throughout semester two during visits to our partner Primary Schools by our staff. Two interview times are offered; 8:00am and 3.30pm between Tuesday, 27<sup>th</sup> August and Wednesday, 11<sup>th</sup> September. Families will be required to arrive at the Highfields State Secondary College Administration building at least 15 minutes prior to the scheduled interview time to enable Administration staff to go through the required paperwork. The Year Coordinator conducting your enrolment interview will meet you and take you to your interview location.

School tours are also available for interested families starting at 4.30pm on Thursday, 29<sup>th</sup> August, Wednesday, 4<sup>th</sup>, Thursday, 5<sup>th</sup>, Monday, 9<sup>th</sup> and Wednesday, 11<sup>th</sup> September. Please book in for a school tour when you contact the College to arrange your child's interview time.

Families who wish to discuss sensitive personal information or the specific learning, social or health needs of your child you can arrange an individual enrolment interview with either Jannine Woolford Head of Special Education Services or either Deputy Principal Dan Norris or Jayne Kennedy. These interviews are also arranged by contacting the College office.

The specific details of the information required to proceed with an enrolment interview are attached to this letter.

Once again I would like to take the opportunity to thank you for considering Highfields State Secondary College for your child and I look forward to welcoming you and them into our College community.

Yours sincerely,

**Mr Scott Rowan**

**Principal**

• Kindness • Persistence • Resilience • Respect • Responsibility