



PRESENTATION NIGHT POLICY

As part of the Annual Presentation Night, a Committee will operate each year. It will consist of the Deputy Principal, Heads of Department, Sport Coordinator and Administration. The Committee will be responsible for:

- a) issuing all relevant forms with appropriate due dates;
- b) collecting relevant forms;
- c) gathering any additional information where necessary;
- d) deciding upon all Special Awards recipients;
- e) giving consideration to objections.

ELIGIBILITY FOR AWARDS

General

- 1) All students, whether they be exchange students, mature-age students or repeating students, are eligible for awards.
- 2) Age is not taken into consideration when determining the recipients of awards.
- 3) A student may receive an award in any of the presentation areas. If a student receives more than one award, a separate trophy, medallion or certificate will be awarded for each area (i.e. academic, sporting, extra-curricular and service to the College).
- 4) All awards are subject to the confirmation of the Principal.
- 5) Special consideration may be given to a student who:
 - has not been rated in a subject (or subjects) through illness or other unavoidable absence
 - has had his/her results significantly adversely affected through illness (substantiated by a medical certificate) or unavoidable absence.Any application for special consideration must be made in writing to the Awards Night Committee Chair by the end of Week 8, Term 3 each year.

Academic Awards, Subject Prizes, Proxime Accessit & DUX

These awards are determined on a purely academic basis. Attendance, effort and behaviour **are not** taken into account when determining recipients of these awards, excepting the circumstances outlined in point 5 under “Eligibility of Awards” as above.

Extra-Curricular Certificates, Service to the College certificates and Special Awards

Attendance, effort and behaviour **are** taken into consideration when determining recipients of these awards, excepting the circumstances outlined in point 5 under “Eligibility of Awards” as above.

COLLECTION OF DATA

Academic Data

Academic data is collected via College reporting processes. The results for all assessment items completed up to and including the end of Week 8 of Term 3 each year will be considered when determining awards which involve academic data.

Extra-Curricular Data

- Extra-curricular data is collected via the “Record of Extra-Curricular Participation & Achievement” form.
- The “Record of Extra-Curricular Participation & Achievement” form is located in the student diary and is also available from the College office and/or College website.
- This form is to be completed as a record of student participation in extra-curricular activities and as an acknowledgment of student achievement and positions held.
- It is the student’s responsibility to ensure that all College-related activities, achievements and positions that they have been involved in or with are recorded and that the relevant teachers have signed the form to verify this information.
- It is the teacher’s responsibility to verify that the listed activity and number of hours is correct before signing the form.
- Completed “Record of Extra-Curricular Participation & Achievement” forms are due to the office by Friday of Week 8 Term 3 each year.
- Students may hand in more than one “Record of Extra-Curricular Participation & Achievement” form.
- NB: Students who wish to be considered for Extra-Curricular Certificates, Service to the College Certificates and Award, All-Rounders, The Cultural Award and the Instrumental Music Award **MUST** complete a “Record of Extra-Curricular Participation & Achievement” form. **Students who do not submit a form will not be eligible for these Awards.**

GENERAL AWARD CATEGORIES

These awards will be announced prior to the night and the names of recipients will be published in the Awards Night program.

Academic Awards

- Academic Award recipients will receive a medallion.
- Academic Achievement Awards are calculated based on the following reporting data:
 - Year 7-10 Semester 1 & Term 3
 - Year 11 Unit 1 & Unit 2
 - Year 12 Cumulative year-to-date
- The results for all assessment items completed up to and including the end of Week 8 of Term 3 each year will be considered when entering Term 3, Unit 2 and cumulative year-to-date data.
- Instrumental music, QCE/ATAR, SPP, DLP, ELS, FOC, FCS and SSU subjects do not contribute to the determination of academic awards.
- Academic awards are awarded based on average GPA in two categories as follows:
 - Academic Silver Award: $4.0 \leq GPA < 4.5$
 - Academic Gold Award: $4.5 \leq GPA \leq 5.0$

Subject Prizes

- Subject prize recipients will receive a certificate.
- Subject prizes are awarded to the student with the highest achievement in each year level for each subject.
- The results for all assessment items completed up to and including the end of Week 8 of Term 3 each year will be considered when determining subject prize recipients.
- Subject prizes are not awarded for Year 7 or 8 rotation subjects, QCE/ATAR subject, SPP, LIT, NUM.
- In Years 7-10 subjects and Applied Senior Subjects, the winner of the subject prize is determined based on overall achievement. Where multiple students have the same overall achievement for a subject, the Head of Department for the curriculum area will look at individual criterion and task results in an attempt to separate student achievement. Where the Head of Department is unable to separate student achievement, the subject prize may be awarded to multiple students.
- In Year 11-12 General subjects, the winner of the subject prize is determined by cumulative ISMG marks. Where multiple students achieve the same cumulative mark, the subject prize will be awarded to multiple students.
- For certificate-based subjects, the winner of the subject prize will be determined by the teacher/s of that subject in conjunction with the Head of Department for that subject based upon the quality of student work produced.

Extra-Curricular Certificates

- These awards are to be made on an individual basis for involvement in extra-curricular activities.
- College-subject related activities (both in- College time and out-of- College time) are not to be considered.
- Extra-curricular certificates are awarded in two categories:
 - **Gold Extra-Curricular Certificates:** Awarded for outstanding participation and dedication across a wide range of extra-curricular activities.
 - **Silver Extra-Curricular Certificates:** Awarded for participation and dedication across a range of extra-curricular activities.
- Recipients of Extra-Curricular Certificates will be determined by the Awards Night Committee based upon the information collected via the “Record of Extra-Curricular Participation & Achievement” forms.

Service to the College Certificates

- These awards are to be made on an individual basis for involvement in service activities.
- Service activities may include, but are not limited to, involvement in college services or ceremonies, representing the college at community services or ceremonies, assisting other students or staff above and beyond expectations, improving the college environment through activities such as the collection of rubbish etc., participation in the SRC and/or other College committees etc.
- College subject related activities (both in-College time and out-of-College time) are not to be considered.
- Recipients of Service to the College Certificates will be determined by the Awards Night Committee based upon the information collected via the “Record of Extra-Curricular Participation & Achievement” forms.

Darling Downs, State and National Representative Sport Certificates

- These awards are made on an individual basis to recognise students who have achieved Darling Downs, State or National Representation in their chosen sport.
- The HOD – HPE & Sport is responsible for providing a list of students who have achieved Darling Downs, State and/or National representation to the Committee.

SPECIAL AWARD CATEGORIES

These awards will be announced at Awards Night. The names of recipients will not be published in the program.

Acknowledgement of College Captains

- Each year, the contributions of the College Captains, College Vice-Captains, Junior College Captains and Junior College Vice-Captains to the leadership of the College will be acknowledged at the Annual Awards Evening. Students will receive a pen and a certificate.

ADF Future Innovators Award

- The prize for the ADF Future innovators Award is supplied by the ADF.
- The Australian Defence Force Future Innovators Award recognises recipients' science and mathematics abilities while highlighting the value the Navy, Army and Air Force place on STEM skills and STEM career opportunities within Defence.
- The selection criteria for the ADF Future Innovators Award is as follows:
 - a student who demonstrates innovation in the learning area of STEM (Science, Technology, Engineering and Maths)
 - a student who demonstrates a level of high level motivation in the learning area of STEM (Science, Technology, Engineering and Maths).Award recipients are not required to have shown every behaviour or attribute listed here; however, all award recipients must have demonstrated behaviours and attributes to a level greater than that shown by their peers.
- The ADF Future Innovators Award is awarded in two categories:
 - Year 10 ADF Future Innovators Award
 - Year 12 ADF Future Innovators Award
- Any staff member may put forward a nomination for the ADF Future Innovators Award to The Heads of Department for Mathematics, Science and Technology. The Heads of Department for Mathematics, Science and Technology will then forward nominations to the committee.

ADF Long Tan Award

- The prize for the ADF Long Tan Award is supplied by the ADF.
- The Australian Defence Force Long Tan Award recognises students who demonstrate leadership and teamwork within both the College and the broader local community. Recipients of this award display strong values such as doing one's best, respect for others and "mateship", characteristics that are integral to Australian society.
- The ADF Long Tan Award is awarded in two categories:
 - Year 10 ADF Long Tan Award
 - Year 12 ADF Long Tan Award
- Any staff member may put forward a nomination for the ADF Long Tan Award to the committee.

All Rounders

- Winners of the All Rounder Awards will receive a Perpetual Trophy (to be retained by the College), a smaller trophy to take home and a certificate.
- Awarded to a student in each year level at the College who best satisfies the following criteria:
 - general all-round scholastic achievement
 - leadership and service to the College e.g. debating etc.
 - participation, with merit and sportsmanship, in sporting activities
 - participation in cultural activities
 - participation in a diverse range of activities
 - satisfactory conduct.
- When determining All Rounder recipients, the committee considers a balance between the breadth of student involvement and the depth of student involvement in the listed activities.
- Attainment of this Award does not pre-suppose attainment of future All-Rounder Award, which are based solely on merit at that time.
- Recipients of All Rounder Awards will be determined by the Awards Night Committee based upon the information collected via the “Record of Extra-Curricular Participation & Achievement” forms in conjunction with Academic Results.

The Arts Award

- The winner of The Arts Award will receive a Perpetual Trophy (to be retained by the College), a smaller trophy to take home and a certificate.
- The Arts Award is presented to one student who demonstrates outstanding attitude, dedication, involvement and commitment to a range of arts activities.
- Activities which contribute to the determination of The Arts Award recipient may include, but are not limited to, instrumental music, involvement in College ensembles, participation in College performances such as musicals, plays, Night of Dance, supper club etc. and involvement in competitions and showcase events such as CGEN, Visual Arts Excellence Awards, Eisteddfods, ShakeFest, etc.
- This award is not based on academic achievement.
- It is not a requirement for the recipient of The Arts Award to study a curriculum Arts subject.
- The recipient of The Arts Award is determined by the Committee based upon the information collected via the “Record of Extra-Curricular Participation & Achievement” form.

DUX

- The DUX will receive a Perpetual Trophy (to be retained by the College), a smaller trophy to take home and a certificate.
- The DUX will be awarded to the Year 12 student with the highest overall academic achievement.
- Students must study a minimum of five (5) General Subjects with their best five (5) results contributing to calculations. The best 5 General subject results for each student will be converted to a percentage, with the Dux Award going to the student with the highest percentage and the Proxime Accessit being awarded to the student with the second highest percentage.

Instrumental Music Award

- The winner of the Instrumental Music Award will receive a Perpetual Trophy (to be retained by the College), a smaller trophy to take home and a certificate.
- The criteria for the Instrumental Music Award is as follows:
 - outstanding commitment and dedication to instrumental music including attendance at lessons, ensembles rehearsals and performance
 - outstanding commitment and dedication to continuing improvement on their chosen instrument.
- This award is not based on academic achievement.
- In addition to attendance at instrumental music lessons, the recipient of the Instrumental Music Award must be a member of at least one ensemble.
- The Instrumental Music Award is awarded in two categories:
 - Junior (Year 7-9)
 - Senior (Years 10-12)
- The Head of Department – The Arts puts forward a nomination for the Instrumental Music Award to the committee.

Proxime Accessit

- The Proxime Accessit will receive a Perpetual Trophy (to be retained by the College), a smaller trophy to take home and a certificate.
- The Proxime Accessit will be awarded to the Year 12 student with the second highest overall academic achievement.
- Students must study a minimum of five (5) General Subjects with their best five (5) results contributing to calculations. The best 5 General subject results for each student will be converted to a percentage, with the Dux Award going to the student with the highest percentage and the Proxime Accessit being awarded to the student with the second highest percentage.

QCWA Bursary

- The prize for the QCWA Bursary is supplied by the QCWA. Recipients will also receive a certificate provided by the College.
- The QCWA Bursary is presented by the Highfields branch of the Queensland Country Women's Association to two Year 10 students transitioning to Year 11. The bursary will be awarded to a student who exhibits pride and commitment to the College community. The recipient will be a quiet achiever who is ready to be involved in College activities and exhibits compassion and concern for their peers.
- Any staff member may forward nominations for the QCWA Bursary to the committee.

Queensland Police Service Values Award

- The winner of the Queensland Police Service Values Award will receive a certificate (provided by the College) and a perpetual trophy (provided by the Police, to be retained by the College).
- The Queensland Police Service Values Award will be awarded to a Year 12 student who consistently demonstrates the Queensland Police Service values of integrity, professionalism, community, respect and fairness.
- Any staff member may forward a nomination for the Queensland Police Service Values Award to the committee.

Inter-house Readers Cup – Individual Award

- The winner of the Inter-house Readers Cup – Individual Award will receive a Perpetual Trophy (to be retained by the College), a Gift Card from Dymocks Bookstore and a certificate.
- For outstanding commitment to reading and supporting your house in submitting the most book reviews of any student in Years 7 to 12.

Service to the College Award

- The winner of the Service to the College Award will receive a Perpetual Trophy (to be retained by the College), a smaller trophy to take home and a certificate.
- Service activities may include, but are not limited to, involvement in college services or ceremonies, representing the college at community services or ceremonies, assisting other students or staff above and beyond expectations, improving the college environment through activities such as the collection of rubbish etc., participation in the SRC and/or other College committees etc.
- Not based on academic achievement.
- The Service to the College Award will be presented to the one student whose contribution to service activities has been the most outstanding throughout the course of the College year.
- The recipient of the Service to the College Award is determined by the Committee based upon the information collected via the "Record of Extra-Curricular Participation & Achievement" form.

Sportsperson of the Year Award

- The winner of the Sportsperson of the Year Award will receive a Perpetual Trophy (to be retained by the College), a smaller trophy to take home and a certificate.
- The Sportsperson of the Year Award is awarded in two categories:
 - Junior Sportsperson of the Year
 - Senior Sportsperson of the Year
- The Sportsperson of the Year Award is awarded to a Year 7, 8 or 9 student (Junior) and a Year 10, 11 or 12 student (Senior) who demonstrates commitment, determination and significant success in Queensland School Sport-endorsed events. The winners may have demonstrated their excellence to an elite level in a single sport or event or very high levels of ability across a range of Queensland School Sport-endorsed endeavours.
- The Head of Department – Health & Physical Education puts forward a nomination for the Sportsperson of the Year Award to the committee.

TAFE Outstanding Vocational Student of the Year Award

- The prize for this award is supplied by TAFE.
- The TAFE Outstanding Vocational Student of the Year Award recognises a student studying a vocational subject, either through a VET in Schools Program or as a School-Based Apprentice or Trainee. The TAFE Outstanding Vocational Student of the Year demonstrates a high standard of employability skills and an outstanding attitude and commitment to continuing improvement.
- The Head of Department – Senior Schooling & VET puts forward a nomination for the TAFE Outstanding Vocational Student of the Year Award to the committee.

Trainee of the Year Award

- The winner of the Trainee of the Year Award will receive a Perpetual Trophy (to be retained by the College), a smaller trophy to take home and a certificate (provided by the College).
- The Trainee of the Year Award is presented to a school-based apprentice or trainee who has demonstrated outstanding involvement and commitment to their training while maintaining very good or excellent effort and behaviour and continued commitment to their studies at the College.
- The Head of Department – Senior Schooling & VET puts forward a nomination for the Trainee of the Year Award to the committee.